

**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse**  
**311 S Center Ave, Rm 205**  
**Jefferson, WI 53549-1701**

**Wednesday, October 21, 2020 @ 8:30 am**

Join Zoom Meeting  
<https://zoom.us/j/94186699586>  
Meeting ID: 941 8669 9586#  
Dial by your location: +1-312-626-6799

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), JoAnn Davis (FSA Rep), and Margaret Burlingham**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October Agenda
5. Approval of the September 16, 2020 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2020 Report
8. Discussion and Possible Action on 2021 Wildlife Damage Abatement and Claims Program Budget Approval
9. Discussion and Possible Action on 2020 Wildlife Damage Abatement and Claims Program Crop Price Approval
10. Discussion on Natural Resources Conservation Service (NRCS) Report
11. Discussion on Departmental Updates
12. Discussion and Possible Action on Transfer of Nutrient Management Cost Share Funds to Green County
13. Discussion on 2021 Department Budget
14. Discussion and Possible Action on County Farm Lease Extension Resolution
15. Discussion and Possible Action on Department of Natural Resources Lake Protection and Monitoring Network Grant Resolution
16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications and Baseline Documentation
19. Review of the Monthly Financial Report (August)
20. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting November 18, 2020 @ 8:30 am in Room 205
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## September 16, 2020

### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Dan Herbst (UWEX Member), and John Kannard (UWEX Member) were present. Mike Kelly (Secretary), JoAnn Davis (FSA Rep), and Margaret Burlingham were present via Zoom. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD.

- Others in Attendance: Anita Martin and Frankie Fuller (via Zoom)

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Review of the September Agenda:

The September agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the August 19, 2020 Meeting Minutes:

Herbst made a motion to approve the August 19, 2020 meeting minutes as written, Kannard seconded. Motion passed 7/0.

### 6. Public Comment:

There were no comments.

### 7. Communications:

- Department of Agriculture, Trade & Consumer Protection September 2020 Report.

### 8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

### 9. Discussion on Departmental Updates:

Nancy Lannert (LWCD) is working on Conservation Reserve Enhancement Program re-enrollments.

### 10. Discussion and Possible Action on Transfer of Nutrient Management Cost Share Funds to Fond du

**Lac County:** Christensen made a motion to transfer a portion of unused nutrient management cost share funds to Fond du Lac County, Herbst seconded. Motion passed 7/0.

### 11. Discussion and Possible Action on Letter of Support and Match for Regional Conservation

**Partnership Program Grant Application:** Herbst made a motion to sign the letter of support and forward it on to American Farmland Trust, Christensen seconded. Motion passed 7/0.

**12. Discussion and Possible Action on Land & Water Resources Management Plan:**

Updates to the plan are ongoing. LWCD staff met with the advisory committee and received good feedback and suggestions that will be incorporated into the draft plan.

**13. Discussion and Possible Action on Delegating the County Conservationist to Sign Conservation Reserve Program Plans:** Christensen made a motion to delegate the County Conservationist to sign Conservation Reserve Program plans including the ones already signed in 2020, Kannard seconded. Motion passed 7/0.

**14. Discussion on 2021 Department Budget:**

Cicero discussed the preliminary 2021 Budget, including the preparation of 3 budget scenarios with expenditure decreases, as well as the possibility of funding the Water Resources Management Specialist position.

**15. Discussion and Possible Action on Extending the County Farm Lease:**

Herbst made a motion to extend the County Farm lease another 3 years, Christensen seconded. Motion passed 6/1 with Kelly being opposed to a 3 year extension. Kelly suggested a 1 year extension as an alternative.

**16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):** There were no notices.

**17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:**

There were no cancellations.

**18. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:** Nothing to report at this time.

**19. Review of the Monthly Financial Report (July):**

The most recent statement of revenues and expenditures was distributed.

**20. Discussion on Items for the Next Agenda:**

Possible agenda items include: Proposed Courthouse Remodel

- **Next Scheduled Meeting:** October 21, 2020 @ 8:30 am in Room 205

**21. Adjournment:**

Herbst made a motion to adjourn at 9:40 am, Christensen seconded. Motion passed 7/0.

**RESOLUTION NO. 2020-\_\_\_\_\_**

**Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant**

Executive Summary

Starting in 2021, the Department of Natural Resources (DNR) will provide annual support to counties for lake monitoring and aquatic invasive species (AIS) prevention activities referenced as the Lake Monitoring and Protection Network grant. The amount allocated in 2021 for Jefferson County is \$13,003.36 and a grant application is required to be submitted in order to obtain the funds. As part of this grant application, the Wisconsin DNR requires specific language to be adopted by the County Board which has been included in this resolution. The Land and Water Conservation Committee considered this resolution at its meeting on October 21, 2020 and recommended forwarding to the County Board to apply for and implement the Lake Monitoring and Protection Network grant.

\_\_\_\_\_

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department (LWCD) is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (DNR) for the purpose of lake monitoring and aquatic invasive species (AIS) prevention activities, and

WHEREAS, the applicant attests to the validity and veracity of the statements and representation contained in the grant application, and

WHEREAS, a grant agreement is requested by the Wisconsin DNR to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

<b>Task</b>	<b>Title of Authorized Representative</b>
Sign and submit a grant application	LWCD Director
Enter into a grant agreement with the DNR	LWCD Director
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	LWCD Director
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	LWCD Director

BE IT FURTHER RESOLVED that the Jefferson County Land and Water Conservation Department will comply with all local, state and federal laws, rules, regulations and ordinances relating to this project and the cost-share agreement.

*Fiscal Note: The total grant award in 2021 will be \$13,003.36 which will cover the cost of staff time spent implementing the grant deliverables.*

Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Absent:\_\_\_\_\_ Vacant:\_\_\_\_\_

Referred By:  
Land & Water Conservation Committee

10-27-2020

REVIEWED: County Administrator:\_\_\_\_; Corporation Counsel:\_\_\_\_; Finance Director:\_\_\_\_\_

**RESOLUTION NO. 2020-\_\_\_\_\_**

**Authorizing extension of County Farm agricultural lease**

Executive Summary

Jefferson County owns a parcel of farmland commonly known as the Countryside Farm consisting of approximately 346 acres. Public bids were solicited to lease this land for 3 years for general farming purposes with the current lease expiring on February 28, 2021. The current tenants are seeking to continue their lease for an additional 3 years ending on February 28, 2024 at the present annual amount of \$290.25 per acre. The Land and Water Conservation Department supports extending the lease for 3 years with the current tenants at the present annual amount per acre due to their willingness to work with the County in repairing and replacing damaged drain tile and the annual amount paid per acre by tenants estimated to be above the current fair market value for leased farmland. The Land and Water Conservation Committee considered this resolution at its meeting on October 21, 2020 and recommended forwarding to the County Board to approve a 3-year lease extension with the current tenants under the same terms and conditions as the current lease.

\_\_\_\_\_

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Farm is currently leased by Jeff and Monica Gerner, W8215 Perry Road, Fort Atkinson, for a three-year lease term (March 1, 2018 through February 28, 2021) at a price of \$290.25 per acre for a total of \$100,426.50 per year, and

WHEREAS, Jeff and Monica Gerner requested a 3-year extension of the lease, and

WHEREAS, in recent years there are areas of the farmland that are too wet to plant due to the condition of the tile drains and the Land and Water Conservation Department has been working to identify and repair the sections of tile drain that are not functioning properly which will take more time to complete, and

WHEREAS, the local ethanol plant is not taking bids for grain and commodity prices are currently low making it more difficult to sell corn.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a three-year lease extension with Jeff and Monica Gerner for 346 acres of county farmland totaling \$301,279.50 under the same terms and conditions as the current lease.

*Fiscal Note: Total rent payable to Jefferson County for the three-year term is \$301,279.50.*

Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_ Vacant\_\_\_\_\_


Referred By:  
Land & Water Conservation Committee

11-10-2020

REVIEWED: County Administrator:\_\_\_\_\_; Corporation Counsel:\_\_\_\_\_; Finance Director:\_\_\_\_\_

# County Farm Rental Acreage

County Farm Fields

 ~ 346 total acres

County Owned Land



Disclaimer: This map is not a substitute for an actual field surveyor. The accuracy of this document is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.



Created by Jefferson County Land & Water Conservation Department  
Date: 12/14/2017

2015 Aerial  
Reference Scale: 1:10,000



**DATCP REPORT**  
**Bureau of Land and Water Resources**  
**October 2020**

---

### **2019 Annual Soil and Water Conservation Report**

- The 2019 annual soil and water conservation report is available on our [website](#).<sup>1</sup> As in past years, the report will include success stories from around the state and summarize information gathered through the annual reports submitted by counties. The report will be presented to the Land and Water Conservation Board at the October 6, 2020 meeting.

### **Conservation Engineering - Open Positions**

- DATCP has two open area engineer positions, one in the Northwest and one in the Southeast, that are now posted on the Wisc.Jobs site. The deadline to apply is **Monday, October 19<sup>th</sup>**. [Click here](#)<sup>2</sup> to go to the job posting with position descriptions and how to apply. Please spread the word to those you think may be interested in applying.

### **Register for Discussions on Nutrient Management Farmer Training in a Covid World and Beyond**

- 2020 hasn't been a normal year. You are invited to join with DATCP and other county staff to discuss short term solutions around nutrient management training under COVID19 restrictions and longer-term solutions to improving the programs' effectiveness. The discussion will also enable us to continue some of the discussion from the Virtual Partner Meetings hosted in September. The meetings will be held virtually through Zoom and registration is required to ensure you receive the link. Contact [Ryan.Erisman@wisconsin.gov](mailto:Ryan.Erisman@wisconsin.gov) with questions.
  - [October 29, 1 – 3 pm](#)<sup>3</sup>
  - [November 4, 9 – 11 am](#)<sup>4</sup>
  - [November 5, 1 – 3 pm](#)<sup>5</sup>

### **Statewide Training Efforts**

- Throughout 2020, Wisconsin's Statewide Interagency Training Committee (SITCOM) has engaged in discussions about opportunities to strengthen training efforts statewide. As a part of these discussions is the recognition of the critical role that areawide training plays. The five area interagency training committees (AITCOMs) will be meeting this fall and winter to review the training needs assessment completed earlier this year to make a plan to meet training needs. The five AITCOMs are looking for conservation staff to join their committees to help identify and prioritize training needs. Each AITCOM will be working to determine a committee meeting schedule and strategy that best address their local needs. Committee membership is open to staff with a variety of expertise. For more information about serving as a committee member, contact the DATCP engineering field staff on the DATCP Conservation Engineering Staff map.

### **Producer-Led Watershed Program**

- We received 33 PLWPG 2021 applications for a total of \$1,043,910.25 in requests. An evaluation meeting consisting of internal and external reviewers will be held October 6<sup>th</sup>. The reviewers will make funding recommendations to Bureau and Division leadership. We expect contracts with awarded applicants to be in place by the end of December 2020.

---

<sup>1</sup> <https://datcp.wi.gov/Documents2/LandWaterAnnualReport2019.pdf>

<sup>2</sup> [https://wisc.jobs/public/job\\_view.asp?annoid=103010&jobid=102524&org=115&class=28362&index=true](https://wisc.jobs/public/job_view.asp?annoid=103010&jobid=102524&org=115&class=28362&index=true)

<sup>3</sup> <https://uwmadison.zoom.us/meeting/register/tJMvf-qvrDgsGNNTkJ2q1fdZZT5LuC5igwgS>

<sup>4</sup> <https://uwmadison.zoom.us/meeting/register/tJcpd-uhrDwpHtHleciFAu3jRQvUgydskC55>

<sup>5</sup> [https://uwmadison.zoom.us/meeting/register/tJclc-yqqTivGtFXm-lvmNboX0u3TX\\_wfceP](https://uwmadison.zoom.us/meeting/register/tJclc-yqqTivGtFXm-lvmNboX0u3TX_wfceP)



## **Soil and Water Resources Management Grants**

- The 2021 Joint Preliminary Allocation Plan will be considered at the October 6, 2020 LWCB meeting. The plan will be open for a 30-day public comment period following the meeting. Contact [kim.carlson@wisconsin.gov](mailto:kim.carlson@wisconsin.gov) or [susan.mockert@wisconsin.gov](mailto:susan.mockert@wisconsin.gov) if you have questions regarding your preliminary allocation for budgeting purposes.
- Transfers of 2020 SWRM cost-share funds must be submitted by December 1, 2020.

## **Land and Water Conservation Board and Annual Workplans**

- The October 6th Land and Water Conservation Board meeting will be held again on Skype. Please watch the board's webpage for additional information. Counties that are working through the LWRM plan revision process during Covid-19 restrictions may have questions and concerns about the requirements that need to be met for plan approval. Contact [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov) to discuss possible options to completing your plan revisions.
- At the October 6<sup>th</sup> meeting Door County will be presenting their LWRM plan revision while Adams and Sheboygan counties will be presenting 5 year reviews of their LWRM plans.

## **Conservation Reserve Enhancement Program (CREP)**

- Wednesday, September 30, 2020 was the FSA deadline for producers to finalize all CREP contracts for enrolling land in CRP and CREP under signup 53 for federal fiscal year 2020. Please check with your local FSA office for contracts that have not yet started the enrollment process on the County/State side of CREP.
- Monday, November 9th, 2020 is the deadline for submitting completed CREP agreements (LWR-283) to DATCP to ensure they make it through processing for State payments before the end of the calendar year. Agreements submitted to DATCP after that date may be processed and paid after January 1, 2021. If a landowner wants to claim their State incentive or cost-share payment on their 2020 taxes it will need to be paid prior to December 31, 2020.
- Be sure to submit the "County CREP Annual Report" with your costs from 10/1/2019 to 9/30/2020 to DATCP. Counties are asked to report their CREP administrative costs annually as the county contributions to administer CREP count toward Wisconsin's overall match requirements for federal CREP funds. Although not reimbursable, your costs are an important contribution towards the statewide CREP program requirements. The form is on the [CREP website](#).<sup>6</sup> Completed reports can be sent as a PDF via email to Brian Loeffelholz ([Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov)).
- If your county has completed any easement monitoring site visits or compliance checks on easements with expired federal contracts, please send us completed Easement Compliance forms or other site visit summaries, including any compliance issues. Contact [Melissa.Gilmore@wisconsin.gov](mailto:Melissa.Gilmore@wisconsin.gov) with any questions.

## **Farmland Preservation Program and Agricultural Enterprise Areas**

- The Town of New Denmark, Brown County Farmland Preservation Zoning Ordinance was approved.
- The AEA petitions from the 2020 petition cycle were presented to the ATCP Board on 9/24. Three new AEAs and a modification have been recommended for approval for designation on January 1, 2021.
- Multiple cooperator grants in AEAs have been recommended to be funded as a part of the preliminary allocation for 2021. Review the [preliminary allocation](#)<sup>7</sup> here.
- Check out the new snap shot initiative for highlighting unique attributes of the state's [AEAs](#).<sup>8</sup>

---

<sup>6</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/CREPCounties.aspx](https://datcp.wi.gov/Pages/Programs_Services/CREPCounties.aspx)

<sup>7</sup> <https://datcp.wi.gov/Documents2/LWCBMeetingMaterialsOctober2020.pdf>

<sup>8</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/AgriculturalEnterpriseAreas.aspx](https://datcp.wi.gov/Pages/Programs_Services/AgriculturalEnterpriseAreas.aspx)

**2020 CROP PRICE PROPOSAL**

Jefferson COUNTY

CROP	PRICE PROPOSED	If different than price proposed PRICE APPROVED
------	----------------	--

**HAY:**

Alfalfa	\$233.87 / Ton	\$ _____
Alfalfa/Grass- mix	\$142.79 / Ton	\$ _____
Grass	\$134.66 / Ton	\$ _____
Straw	\$ 37.50 /bale	\$ _____

**GRAINS:**

Corn, Field	\$ 3.33/ Bushel	\$ _____
Oats	\$ 2.64 / Bushel	\$ _____
Soybeans	\$ 8.55 / Bushel	\$ _____
Wheat	\$ 4.85 / Bushel	\$ _____

Approved By \_\_\_\_\_ County: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

90% of the crops have been harvested in \_\_\_\_\_ County – as of: \_\_\_\_\_

**SECTION IV: COUNTY BUDGET/ FINACIAL PLAN - REQUIRED BY ALL PARTIES  
 JEFFERSON COUNTY (COOPERATOR)  
 2021**

<b>COST ELEMENT</b>	<b>Price charged to Cooperator (Payable to APHIS WS</b>	<b>Additional WDNR Funding Requested by Cooperator (county Reimbursed</b>	<b>COST SHARED BY WS</b>	<b>FULL COST</b>
Salaries (includes venison donation admin)	\$9,919.99		\$2,177.56	\$12,097.55
Abatement Materials	\$1,528.41			\$1,528.41
Mileage/Travel	\$1,398.13			\$1,398.13
<b>Subtotal Direct Costs</b>	<b>\$12,846.53</b>		<b>\$2,177.56</b>	<b>\$15,024.09</b>
Pooled Job Costs	\$1,413.12			\$1,413.12
Deer Donation Processing		\$3,000.00		\$3,000.00
County Administration		\$250.00		\$250.00
Indirect Costs (Administrative Overhead)	\$2,074.72			\$2,074.72
Permanent Fence		\$0.00		\$0.00
<b>Agreement Total</b>	<b>\$16,334.37</b>	<b>\$3,250.00</b>	<b>\$2,177.56</b>	<b>\$21,761.93</b>
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	<b>\$19,584.37</b>			<b>\$21,761.93</b>

We expect to assist 10-15 growers with damage that may result in wildlife damage requests equaling or exceeding \$15,000 worth of claims.

**Signatures of Intention:**

**COUNTY:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WDNR:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**USDA-APHIS-WS:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**JEFFERSON COUNTY (COOPERATOR)  
 2021**

<b>COST ELEMENT</b>	<b>County Request</b>	<b>*County Administration included in County Salary request</b>	<b>USDA-WS FUNDING APPROVED</b>	<b>TOTAL FUNDING APPROVED</b>
Salaries (includes County Admin.)	\$9,919.99	\$250.00	\$2,177.56	\$12,097.55
Abatement Materials	\$1,528.41			\$1,528.41
Mileage/Travel	\$2,811.25			\$2,811.25
Office Overhead	\$2,074.72			\$2,074.72
Venison Admin	\$250.00			\$250.00
Venison Processing	\$3,000.00			\$3,000.00
				\$0.00
Permanent Fence	\$0.00			\$0.00
<b>Agreement Total</b>	<b>\$19,584.37</b>		<b>\$2,177.56</b>	
<b>WDNR FUNDING APPROVED:</b> <small>The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:</small>	<b>\$19,584.37</b>			<b>\$21,761.93</b>

We expect to assist 10-15 growers with damage that may result in wildlife damage requests equaling or exceeding \$15,000 worth of claims.

**Signatures of Intention:**

**COUNTY:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WDNR:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**USDA-APHIS-WS:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Wisconsin Dept. of Agriculture, Trade & Consumer Protection  
Agricultural Resource Management Division  
2811 Agriculture Drive, PO Box 8911  
Madison WI 53708-8911  
Phone: (608) 224-4648 or (608) 224-4610

*Soil and Water Resource  
Management Program*

**DATCP Received:**

### Cost-Share Funds Transfer Agreement

Submit transfer requests no later than  
**December 1st of the grant year**

Grant Year: 2020      Fund Type: SEG      **TOTAL AMOUNT OF TRANSFER: \$11,471** (whole dollars only)  
County Transferring Cost-Share Funds: Jefferson      County Receiving Cost-Share Funds: Green

It is understood and agreed that:

- Bond and SEG revenue funds for conservation practices allocated to counties for the grant year indicated above may be transferred from, or to, any county consistent with the terms in the annual grant contracts and ss. ATCP 50.28 (as modified by department waiver), 50.34 and 50.36. A county may not transfer redirected cost-share funds originally awarded as an annual staffing grant.
- The county transferring the cost-share funds ("Transferring County") certifies that it has an uncommitted portion of its cost-share allocation equal to or greater than the transfer amount listed above, has not previously extended the grant funds which are the subject of the transfer, and has approval of its Land Conservation Committee to make these funds available for transfer.
- The county receiving the cost-share funds ("Receiving County") certifies that it has made a commitment to use the transferred funds on one or more specific projects, and has the approval of its Land Conservation Committee to accept the transferred funds for cost-sharing on the specific projects.
- The Transferring County agrees to the transfer of funds in the amount listed above to the Receiving County to be used to cost-share projects involving appropriate practices.
- The transfer must be approved by DATCP, consistent with the recommendation of the Land and Water Conservation Board. DATCP will not approve a transfer that exceeds the Transferring County's current available cost-share grant allocation as shown in DATCP's records for the grant year indicated above.
- DATCP is authorized to modify the allocation plan and amend the grant contracts for the Transferring and Receiving Counties to carry out the terms of this AGREEMENT.
- The counties signing this AGREEMENT are responsible for tracking their cost-share balances and accurately calculating transfer amounts. Reimbursement requests submitted to DATCP will be processed in accordance with the revised cost-share amounts authorized by this AGREEMENT. Reimbursement request(s) submitted by either the Transferring County or Receiving County that would create an overage of the revised cost-share grant allocation will not be paid.
- Funds transferred by this Agreement to the Receiving County may be extended into the subsequent grant year for the same project, subject to s. ATCP 50.34(6).

\_\_\_\_\_  
LCC Chair, County Board Chair, Executive, or Administrator from Transferring County

\_\_\_\_\_  
Date

\_\_\_\_\_  
LCC Chair, or County Board Chair, Executive, or Administrator from Receiving County

\_\_\_\_\_  
Date

After both the transferring county and receiving county have signed this agreement, the receiving county should e-mail it to: [datcpswrm@wisconsin.gov](mailto:datcpswrm@wisconsin.gov)

**For DATCP use**

The LWCB recommended approval of this transfer of funds on \_\_\_\_\_, 20\_\_\_\_ (through its delegated representative \_\_\_\_\_) [Strike if this does not apply]

Approval of cost-share funds transfer of \$\_\_\_\_\_ from \_\_\_\_\_ County to \_\_\_\_\_ County to be reflected in the Final Allocation Plan for the grant year indicated above. This Agreement hereby serves as a fully executed amendment to the grant contracts of the two counties signing this Agreement for the grant year indicated above.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION

\_\_\_\_\_  
Dept. of Agriculture, Trade & Consumer Protection, Secretary

09/22/2020  
10:25:40

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 1  
gflxrpt

FROM 2020 01 TO 2020 08

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<hr/>							
12401 Land Conservation							
12401 411100 General Property Taxes	-353,457	0	-353,457	-235,638.00	.00	-117,819.00	66.7%
12401 421001 State Aid	-180,000	0	-180,000	.00	.00	-180,000.00	.0%
12401 432099 Other Permits	-150	0	-150	-200.00	.00	50.00	133.3%
12401 451010 Sale Of Maps & Plat Books	-100	0	-100	.00	.00	-100.00	.0%
12401 451020 Other Fees	-100	0	-100	-203.75	.00	103.75	203.8%
12401 451421 Crep Cancellation Fee	-100	0	-100	-200.85	.00	100.85	200.9%
12401 458001 Tree Sales	-10,000	0	-10,000	-1,874.00	.00	-8,126.00	18.7%
12401 458005 Ag & Hortiic Supply Revenue	-100	0	-100	.00	.00	-100.00	.0%
12401 458009 Livestock Siting App Review F	-2,250	0	-2,250	-2,050.00	.00	-200.00	91.1%
12401 458012 Public Land Consv Fees	-300	0	-300	.00	.00	-300.00	.0%
12401 458013 Farmland Cert Fee	-21,000	0	-21,000	-15,670.00	.00	-5,330.00	74.6%
12401 511110 Salary-Permanent Regular	80,088	0	80,088	51,903.96	.00	28,184.47	64.8%
12401 511110 22101 Salary-Permanent Regula	0	0	0	1,210.05	.00	-1,210.05	.0%
12401 511210 Wages-Regular	304,585	0	304,585	156,707.51	.00	147,877.38	51.4%
12401 511210 22101 Wages-Regular	0	0	0	6,603.07	.00	-6,603.07	.0%
12401 511330 Wages-Longevity Pay	811	0	811	.00	.00	811.25	.0%
12401 512141 Social Security	28,483	0	28,483	15,339.73	.00	13,143.12	53.9%
12401 512141 22101 Social Security	0	0	0	308.94	.00	-308.94	.0%
12401 512142 Retirement (Employer)	26,020	0	26,020	14,081.20	.00	11,938.99	54.1%
12401 512142 22101 Retirement (Employer)	0	0	0	527.38	.00	-527.38	.0%
12401 512144 Health Insurance	64,795	0	64,795	30,131.64	.00	34,662.93	46.5%
12401 512144 22101 Health Insurance	0	0	0	1,162.39	.00	-1,162.39	.0%
12401 512145 Life Insurance	95	0	95	55.47	.00	39.45	58.4%
12401 512145 22101 Life Insurance	0	0	0	2.96	.00	-2.96	.0%
12401 512146 Workers Compensation	0	0	0	298.72	.00	-298.72	.0%
12401 512150 FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12401 512151 HSA Contribution	0	0	0	7,000.00	.00	-7,000.00	.0%
12401 512173 Dental Insurance	5,448	0	5,448	2,489.12	.00	2,958.88	45.7%
12401 512173 22101 Dental Insurance	0	0	0	120.28	.00	-120.28	.0%
12401 531003 Notary Public Related	100	0	100	40.00	.00	60.00	40.0%
12401 531301 Office Equipment	700	0	700	.00	.00	700.00	.0%
12401 531303 Computer Equipmt & Software	1,000	0	1,000	.00	.00	1,000.00	.0%
12401 531311 Postage & Box Rent	1,500	0	1,500	634.43	.00	865.57	42.3%
12401 531312 Office Supplies	1,200	0	1,200	69.79	.00	1,130.21	5.8%
12401 531313 Printing & Duplicating	700	0	700	91.88	.00	608.12	13.1%
12401 531314 Small Items Of Equipment	1,200	0	1,200	77.77	.00	1,122.23	6.5%
12401 531321 Publication Of Legal Notice	50	0	50	.00	.00	50.00	.0%
12401 531324 Membership Dues	2,000	0	2,000	1,841.00	.00	159.00	92.1%

09/22/2020  
10:25:40

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2020 01 TO 2020 08

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12401 531341 Agricultural & Horti	6,000	0	6,000	4,103.93	.00	1,896.07	68.4%
12401 531348 Educational Supplies	100	0	100	.00	.00	100.00	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	305.24	.00	894.76	25.4%
12401 532325 Registration	1,000	0	1,000	75.00	.00	925.00	7.5%
12401 532332 Mileage	100	0	100	.00	.00	100.00	.0%
12401 532335 Meals	200	0	200	.00	.00	200.00	.0%
12401 532336 Lodging	600	0	600	.00	.00	600.00	.0%
12401 533225 Telephone & Fax	200	0	200	193.95	.00	6.05	97.0%
12401 533236 Wireless Internet	1,300	0	1,300	737.34	.00	562.66	56.7%
12401 535242 Maintain Machinery & Equip	2,000	0	2,000	685.14	.00	1,314.86	34.3%
12401 535259 Tree Planter Service	400	0	400	.00	.00	400.00	.0%
12401 535349 Other Supplies	300	0	300	42.13	.00	257.87	14.0%
12401 571004 IP Telephony Allocation	890	0	890	593.36	.00	296.64	66.7%
12401 571005 Duplicating Allocation	282	0	282	188.00	.00	94.00	66.7%
12401 571009 MIS PC Group Allocation	16,910	0	16,910	11,273.36	.00	5,636.64	66.7%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,386	0	4,386	2,924.00	.00	1,462.00	66.7%
12401 591519 Other Insurance	3,914	0	3,914	2,781.82	.00	1,132.08	71.1%
<hr/>							
12402 Wildlife Crop Damage							
<hr/>							
12402 421001 State Aid	-20,000	0	-20,000	-13,864.12	.00	-6,135.88	69.3%
12402 529299 Purchase Care & Services	20,000	0	20,000	13,864.12	.00	6,135.88	69.3%
<hr/>							
12404 Local Cost Share Program							
<hr/>							
12404 421001 State Aid	-5,500	0	-5,500	.00	.00	-5,500.00	.0%
12404 472337 24404 Municipal Grant Revenue	0	-11,129	-11,129	-11,129.20	.00	-.01	100.0%
12404 521219 Other Professional Serv	5,000	2,200	7,200	.00	.00	7,200.00	.0%
12404 521219 24401 Other Professional Serv	0	11,129	11,129	.00	.00	11,129.21	.0%
12404 529299 Puchase Care & Services	500	0	500	.00	.00	500.00	.0%
12404 529299 24403 Purchase Care & Service	0	0	0	1,000.00	.00	-1,000.00	.0%
12404 699700 Resv Applied Operating	0	-2,200	-2,200	.00	.00	-2,200.00	.0%
<hr/>							
12405 DATCP Cost Share							
<hr/>							
12405 421003 State Aid GPR	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12405 421004 State Aid Bonded	-30,500	0	-30,500	-6,968.90	.00	-23,531.10	22.8%
12405 593701 Cost Share Payment	50,500	0	50,500	6,968.90	.00	43,531.10	13.8%
<hr/>							
12406 Non-Metallic Mining							
<hr/>							
12406 411100 General Property Taxes	10,895	0	10,895	7,263.36	.00	3,631.64	66.7%

09/22/2020  
10:25:40

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2020 01 TO 2020 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 432004 Non-Metallic Permit Fee	0	0	0	-2,400.00	.00	2,400.00	.0%
12406 432005 Non-Metallic Annual Fee	-9,445	0	-9,445	-525.00	.00	-8,920.00	5.6%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	30.29	.00	29.71	50.5%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 531351 Gas/Diesel	50	0	50	.00	.00	50.00	.0%
12406 532325 Registration	150	0	150	.00	.00	150.00	.0%
12406 532335 Meals	50	0	50	.00	.00	50.00	.0%
12406 532336 Lodging	200	0	200	.00	.00	200.00	.0%
12407 Farmland Easement							
12407 481001 Interest & Dividends	-3,000	0	-3,000	-815.69	.00	-2,184.31	27.2%
12407 531311 Postage & Box Rent	30	0	30	2.07	.00	27.93	6.9%
12407 531312 Office Supplies	150	0	150	.00	.00	150.00	.0%
12407 531313 Printing & Duplicating	35	0	35	.00	.00	35.00	.0%
12407 571005 Duplicating Allocation	5	0	5	3.36	.00	1.64	67.2%
12407 594960 Capital Reserve	160,310	-25,480	134,830	.00	.00	134,830.34	.0%
12407 699800 Resv Applied Capital	-157,530	25,480	-132,050	.00	.00	-132,050.34	.0%
12408 County Farm							
12408 411100 General Property Taxes	98,075	0	98,075	65,383.36	.00	32,691.64	66.7%
12408 482003 County Farm Land Rent	-100,500	0	-100,500	-50,213.25	.00	-50,286.75	50.0%
12408 529170 Grounds Keeping Charges	425	0	425	640.47	.00	-215.47	150.7%
12408 535249 Sundry Repair	2,000	0	2,000	.00	.00	2,000.00	.0%



09/22/2020  
10:25:40

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2020 01 TO 2020 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	68,003.73	.00	-68,003.73	.0%